

# Board of Fire Commissioners

District #5

PO Box 527

Howell, NJ 07731

11-14-23

The regular meeting of the Board of Fire Commissioners, District #5 was called to order at 20:00 at the Freewood Acres Fire Company. 17 East 5<sup>th</sup> Street, Howell NJ 07731 by Chairman K Harper in compliance with the open public meeting act of the state of New Jersey. Adequate notice of this meeting was provided to the Asbury Park Press, Tri-town News. And the township of Howell. The yearly meeting schedule published in the Asbury Park Press, Tri-town News, and posted at town hall.

Roll call taken with the following present; R Donahue, J Harper, K Harper, S Koubek, K Mannik.

The minutes from the previous meeting were distributed and read. Motion by K Mannik to accept as written. Seconded by J Harper. Motion carried.

Motion by R Donahue to suspend the normal order of business and let Accountant M Bart give the audit report. Seconded by K Harper. Motion carried.

M Bart distributed the 2021 audit and reported on same. Motion by R Donahue to accept Resolution to accept the 2022 Audit. Seconded by J Harper. Roll call vote taken. Carried with 5 Yes votes, No nay votes.

Motion by R Donahue to return back to the normal order of business. Seconded by K Mannik. Motion carried.

Correspondence received from the Lawyer about resolutions. K Harper reported that we need a letter to switch 1<sup>st</sup> Net account over to the board.

Chief Lazarra reported everything up and running. Had 597 calls last year. Chief submitted a wish list for the 2024 budget year.

Old business K Harper discussed the lights in the parking lot, that we pay a lot of money per month on them. After a discussion, Motion by K Harper to cancel the power account for the lights and go to solar lights. Seconded by J Harper. Motion carried.

New business Motion by S Koubek to pay the bills. Seconded by K Mannik. Motion carried.

S Koubek brought up a wellness and fitness program. Discussion held and program tabled until more information can be received.

K Harper brought up the lease with the Fire Company to move the date of the contract from March to March instead of January to December. Discussion followed. Motion by K Harper to move dates. Seconded by J Harper. Motion carried.

J Harper gave the financial report.

Opening balance	\$1,088,428.50
Expenditures	\$35,920.95
Truck account	\$853,268.78
Operation account	\$199,238.84
Total	\$1,052,507.60

Motion to accept report as given by K Mannik. Seconded by S Koubek. Motion carried.

With no further business before the board, a motion by J Harper to adjourn. Seconded by K Harper. Motion carried. Meeting adjourned at 21:18.

Respectfully submitted,

Robert M. Donahue

R E S O L U T I O N

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each local Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended DECEMBER 31, 2022, has been completed and filed with the **HOWELL TOWNSHIP FIRE DISTRICT #5**, pursuant to N.J.S.A. 40A:14-89, and

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each Fire District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:14-89,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **HOWELL TOWNSHIP FIRE DISTRICT #5**, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended DECEMBER 31, 2022, and specifically has reviewed the sections of the audit report entitled "General Comments" and Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the Fire District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON November 10, 2023

  
Secretary

14 NOV 23  
Date