

# Board of Fire Commissioners

## District #5

PO Box 527

Howell, N.J. 07731

3-7-23

The reorganization meeting was called to order at 20:00 by Chairman K Harper at the Freewood Acres Fire Company, 17 East 5<sup>th</sup> Street. Howell, N.J. 07731

Clerk R Donahue welcomed the Elected and Sworn in commissioners J Harper and K Mannik.

Roll call was taken with the following present; R Donahue, J Harper, K Harper, S Koubek, K Mannik.

A motion by J Harper for K Harper as Chairman. Bank title of President. Seconded by S Koubek. All in favor.

A motion by K Mannik for S Koubek as Vice Chairman. Seconded by K Harper. All in favor.

A motion by H Harper for R Donahue as Clerk. Bank title of Office Manager. Seconded by S Koubek. All in favor.

A motion by S Koubek for J Harper as Treasurer. Seconded by K Mannik. All in favor.

A motion by R Donahue to appoint two engineers with a stipend of \$1500.00. Seconded by K Harper. All in favor.

A Motion by R Donahue to set a stipend for Fire Chief of \$500.00. Seconded by K Mannik. All in favor.

Motion by R Donahue to adopt the following resolutions.

23-01 Authorizing regular meeting schedule for the 2023 to 2024 year.

23-02 Authorizing the award of a non fair and open contact for legal services.

23-03 Authorizing the award of a non-fair and open contract for accounting services.

23-04 Authorizing appointment of auditor for the 2023 to 2024 year.

23-05 Adoption of a cash management plan.

23-06 Designation of official newspapers for publications for the 2023-2024 year.

23-07 Authorizing approval and payments of claims.

23-08 Designation surety bonding for commissioners.

All resolutions seconded by K Harper. Roll call vote taken. All in favor.