

# Board of Fire Commissioners

District #5

PO Box 527

Howell, NJ 07731

11 Nov 2025

The regular meeting of the Board of Fire Commissioners, District #5, was called to order at 20:00 at the Freewood Acres Fire Company. 17 East 5<sup>th</sup> Street Howell, NJ 07731 by Chairman K Harper in compliance with the Open Public Meeting Act of the State of New Jersey. Adequate notice of this meeting was provided to the Asbury Park Press, Howell Times, and the township of Howell. The yearly meeting schedule was published in the Asbury Park Press, Howell Times, and posted at town hall.

Roll call was taken with the following present or accounted for; R Donahue, J Harper, K Harper, T Koubek, K Mannik (by phone).

Minutes from the previous meeting were distributed and read. Motion by J Harper to accept as written. Second by T Koubek. Roll call vote taken with all in favor.

Chief's report given by Assistant Chief J Donahue, Company at 552 calls year to date. Have one new member applying, awaiting physical. Wants to replace lights on the truck with LED lights. Went over Wishlist for the year 2026. 19-5-67 going to Safety First on Monday 17 November to fix decals.

Old business was discussed with the new tanker being shipped to Defender. K Harper reported progress on the new utility. Motor on 19-5-90 going bad, being sent to defender. Received information for the P-Cards from K Sendzik, Esq, going to get 5 cards with a limit of \$20,000. Have all Chiefs respond to the building during the day to make sure trucks get out.

New business discussed with a Motion by K Harper to pay the monthly bills. Second by T Koubek. Roll call vote taken with all in favor. J Harper stated that the mechanic from New Jersey sand and gravel is willing to look at the new truck when it arrives at no cost to the board and advise if there are any problems. Motion by R Donahue to purchase the lights for the trucks. Second by J Harper. Roll call vote taken with all in favor. Motion by R Donahue to purchase new front tires for 19-5-78. Second by K Harper. Roll call vote taken with all in favor. K Harper motioned to accept the purchase request for the old tanker from Daretown Volunteer fire company. Second by J Harper. Motion carried with a roll call vote with all in favor. Fuel system for the gas pumps are in the commissioner's name with the contact person listed as Assistant Chief J Donahue.

Financial report given by Commissioner J Harper.

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|--------------------|--------------|
| Opening balance    | \$613,776.59 |
| Expenditures       | \$52,517.61  |
| Deposits           | \$303.96     |
| Closing operations | \$202,319.50 |
| Closing capital    | \$358,949.48 |
| Closing total      | \$561,562.94 |

Motion by K Mannik to accept the Treasurers report as given. Second by T Koubek. Roll call vote taken with all in favor.

With no further business before the board, Motion by T Koubek to adjourn. Second by K Mannik. Roll call vote taken with all in favor.

Meeting adjourned at 21:47.

Respectfully submitted,

Robert M Donahue

Clerk