

Board of Fire Commissioners

District #5

PO Box 527

Howell, NJ 07731

9 Dec 2025

The regular meeting of the Board of Fire Commissioners, District #5, was called to order at the Freewood Acres Fire Company. 17 East 5th Street, Howell, New Jersey 07731, by Chairman K Harper, in compliance with the Open Public Meeting Act of the State of New Jersey. Adequate notice of this meeting was provided to the Asbury Park Press, Howell Times, and the Township of Howell. The yearly meeting schedule was published in the Asbury Park Press, Howell Times, and posted at the town hall.

Roll call was taken with the following present: R Donahue, J Harper, K Harper, T Koubek, K Mannik.

Minutes from the previous meeting were distributed and read. A Motion by J Harper to accept the minutes as written. Second by K Mannik. A Roll-call vote was taken, with all in favor.

Correspondence received from K Sendzik Esq. Concerning the upcoming Special elections. Resolution for the 2026 temporary budget.

Assistant Chief J Donahue gave the Chief's report. Reporting 591 calls to date, requesting to purchase 10 Unione pagers. The training schedule is completed for next year. Only two outsources. Need to check on the Fuel system. Asking to purchase a Microsoft program for the computers.

Under old business, K Mannak asked about the new tanker. K Harper advises the truck should be en route to Defender. Lieutenant Palmer asked about getting rid of old equipment. Advised that the board was still waiting on a list. K Harper brought up to the board that no work was to be done to the equipment without notifying him.

Under new business, A motion by T Koubek to pay the monthly bills. Second by K Mannik. Roll call vote taken with all in favor. A motion by K Mannik to purchase the 10 Pagers, the chief requested. Second by J Harper. Roll call vote taken with all in favor. Motion by R Donahue to have a special Election for capital improvements on 22 Dec 2025. Second by J Harper. Roll call vote taken with all in favor. R. Donahue motioned to adopt the resolution for the temporary budget. Second by T Koubek. Roll call vote taken

with all in favor. Motion by K Harper to purchase the Microsoft program that the chief requested. Second by K Mannik. Roll call vote taken with all in favor.

Financial report given by Commissioner J Harper.

Opening balance	\$561,562.94
Expenditures	\$28,601.83
Ending operations	\$173,717.67
Ending capital	\$358,939.48
Ending total	\$532,657.65

Motion to accept the report as given. Second by K Mannik. Roll call vote taken with all in favor.

With no further business before the board, A motion by J Harper to adjourn. Second by T Koubek. Roll call vote taken with all in favor

Meeting adjourned at 21:47.

Respectfully submitted,

Robert M Donahue

Clerk